

(On official municipal letterhead)

January ??, 2018.

Paul Wills, CPA, CMA
Chief Executive Officer, Treasurer
Nova Scotia Municipal Finance Corporation,
Maritime Centre, Suite 8317,
1505 Barrington Street,
P.O. Box 850, Station 'M',
Halifax, N.S.
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Re: MFC Short-term Loan Program

I had been previously talking to you about the MFC's short-term loan program. Would you please accept this letter as a commitment by the Council/Commission of the Municipality of / Town of/ Village of _____ to access this program in the amount of \$ ____.

We request the use of this short-term funding for the following municipal capital project(s) for the following amount(s):

| Purpose | Amount | TBR# | Approval Date |
|------------------------------------|----------------------|------|---------------|
| | \$0.00 | | |
| Short-term funding required | <u>\$0.00</u> | | |

Also, please find enclosed a photocopy of the Temporary Borrowing Resolution (TBR).

Respectfully yours,

Authorized senior staff member